#### FIRST SEMESTER

## Paper JM – H – 1.1: Introductions to Communication

#### Unit-I

Definition, nature, elements, process, functions and scope of communication, Communication Barriers, Types and characteristics of communication- Intrapersonal, Interpersonal, Group, Mass Communication and their characteristics, verbal and non-verbal communication

#### Unit-II

Basic models of communication - Aristotle, Shannon and Weaver, David Berlo, Harold Lasswell, Osgood, Schramm, DeFleur, Gerbner and New Combs.

#### **Unit-III**

Normative media theories- The origin of normative theories of press- development of media theory- democratic participatory theory. Uses and Gratification theory, Cultivation Theory, Agenda Setting Theory.

#### Unit -IV

Effects of mass communication- Violence and obscenity in media- Media and children- impact of media on cognition, attitudes and behavioral changes- Reception analysis, Convergence of media and fragmented audience.

#### Books for study and Reference:

- 1. Mass Communication Theory- Denis Macqual
- 2. Theories of Communication Armand Mhelart & Michele Mhelart
- 3. Mass Communication theory Stanly S. Baran & Dennis K. Davis
- 4. Theories of Political Economy Capraso J & Leven D
- 5. Communication Theories Severin W & Tankard J.
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# SECOND SEMISTER Paper JM – H – 2.1 Development Communication

#### Unit-I

Concepts and definitions of Development and Human Development, Development vision, Aim and Problems of development, indicators of Human Development, Role of UNDP in Human Development, Karnataka Human Development Reports in India and Karnatak.

#### **Unit-II**

Development communication- Concepts and definitions, Evolution of development Journalism. Role of Journalism in development process. development issues for Journalists to write. Indian media and development communication; Development and Press, Radio, Television, Cinema and ICT in development.

#### **Unit-III**

Social Change: Its meaning, nature, direction and process; Theories of social change, factors of social change; .Role of communication in social change; Diffusion of innovation.

#### **Unit-IV**

Case studies in agriculture- population and environment- Communication experiments in India and other developing countries on development projects and communication strategies.

#### PRACTICAL SUBMISION:

- 1. Collect any 10 Features articles on development issues published in Newspapers and Magazines.
- 2. Collect any 10 development news published in Newspapers.
- 3. Collect any five editorials on development issues published in Newspapers.
- 4. Write any 2 feature articles on development issues.

# Note: Each student shall compulsorily maintain practical record and submit the same at the time of practical examination

# **Books for study and Reference**

- 1. Communication for Development in the 3<sup>rd</sup> World -.Melkote. H. Leslie Steeves
- 2. Theory and Practice for Empowerment N. Jayaweera & S. Jayaweera, Anaunu Gama
- 3. Participatory Comm: Working for Change and Development- White, Nair, Ascroft
- 4. Mass Media & National Development Wilbur Schramm

# SECOND SEMISTER Paper JM – H – 2.3 Gender and Media

#### Unit-I

Historical status of women in society and culture- Women's issues in India- Women Development, Women Empowerment, The Constitutional Provisions for women development and Women related laws.

#### Unit-II

Gender practices in the Contemporary media, Need for understanding women's issues in media- Representation of Women in Media- Media coverage of women and Women's Issues in News papers and their supplyments, Magazines, TV, Radio and Cinema, Media and women empowerment.

#### **Unit-III**

Women's question in Media, Women images in media- Stereotyped portrayal of Women in the media. Gender bias, Roles and model images of women in media such as newspapers, magazines, television, Radio, Cinema, Advertising. Women Beauty and Body, Women as Sexual Objects, pornography and violence, commercialization of women's body, Indecent representation of women (prohibition) Act 1986. Images of Women created and reinforced by male dominated media-Impact on Society and individuals.

#### **Unit-IV**

Status of women journalists in India- Women in print media, Radio, Television, Cinema, Advertising Agencies and online Journalism- Attitudes towards Women Journalists- Perceived obstacles- appropriate jobs- Advantages and disadvantages of women in media- Invisible barriers, Challenges and opportunities in Media for Women

# **Books for study and Reference**

- 1. Women and Society- Desai Neera and Krishnaraj
- 2. Indian Women- Change and challenges- Ptel V. and Desai Neera.
- 3. Indian Women in Media- A collections of Essays.
- 4. Whose news Ammu Joseph and Kalpana Sharma.
- 5. Whose Media- A Women's Space- Manju Kak

# SECOND SEMISTER Paper J M – S – 4.5 LANGUAGE SKILLS FOR MEDIA

#### Unit-I

Basic Language Skills – Grammar and Usage Vocabulary – Journalistic Vocabulary and Usage Sentence Formation – Both Print and Visual Media Usages of Jargons – Definitions with Examples

#### Unit-II

Reading Skills – Critical Reading, Reading Strategies
Critical Thinking
Aesthetics of Writing – Definition and Concept
Analysis – Definition and Concepts of Analysis, Elements and Methods of Analysis
Persuasive Writing – Definition and Concepts, Methods of Persuasive

#### **Unit-III**

Descriptive Writing
Writing for Self Expression
Writing for Formal and Spoken Words
Writing Research Report

## **Unit-IV**

Understanding Visual Media Writing for Visual Media Listening Skills Language usage for Radio

**Practical:** Theme Writing and Descriptive Writing about any Community

Note: Each student shall compulsorily maintain practical record and submit the same at the time of practical examination

#### **FOURTH SEMESTER**

## JM-H-4.3 Personality Development and Communications Skills

#### Unit 1:

- Understanding self 'Know yourself'.
- Personality types Four temperaments and personality. MBTI.
- Understanding personal strengths and weaknesses.
- Emotional Intelligence and competence.
- Stress management. Time management.

#### Unit 2:

- Communication skills
- Effective speaking. Improving vocabulary and grammar. Elements of effective speaking.
- Types of speaking Briefing, teaching, lectures, speeches and others.
- Stages in the preparation understanding the audience, audience analysis, subject, gathering materials, evaluating materials, presenting a talk, and other processes.

  Non-verbal communication and body language

#### Unit 3:

• Writing skills. Principles of presentation of ideas. Techniques, skills and tools for effective writing.

#### Unit 4

- Work and organisation psychology. Leadership and working in teams.
- Working collaboratively. Working and sharing knowledge and experience. Team development.
- Meetings and negotiation skills. Different types of meetings including video conferencing, conference calls. Conducting a meeting. Getting the best out of negotiation. Negotiation strategies.

## References

- Gladis, S. D. (1993). Write type, personality types and writing styles. Amherst, Mass.: Human Resource Development Press.
- Gupta, S. (2009). Personality development and communication skills. Jaipur, India: Book Enclave.
- Karten, N. (2010). Presentation skills for technical professionals achieving excellence.. Ely: IT Governance Publications.
- Masters, L. A., Wallace, H. R., & Harwood, L. (2011). Personal development for life and work (10th ed.). Australia: South-Western Carnage Learning.
- McMurry, J. H. (2002). The etiquette advantage: personal skills for social success. Wilmington, NC: Stellar Publications.

# Open Elective

### I and III rd Semester

Paper JM – O – 1.7 Women and Media

Paper JM - O - 3.7 Women and Media

#### Unit-I

Early growth of Indian Press- Press and Freedom movement, Press after 1947- Current status of Indian journalism. Growth and development of Kannada Press- Press and freedom struggle in Karnataka- Current status of Kannada press. Evolution and growth of Radio in India and Karnataka- Current status of Radio. Development of Television, Evolution and present status of telecasting in India and Karnataka, The origin and growth of Indian Cinema- History and growth of Kannada Cinema.

#### Unit-II

Gender practices in the Contemporary media, Need for understanding women's issues in media- Representation of Women in Media- Media coverage of women and Women's Issues in News papers and their supplements, Magazines, TV, Radio and Cinema, Media and women empowerment.

#### **Unit-III**

Women's question in Media, Women images in media- Stereotyped portrayal of Women in the media. Gender bias, Roles and model images of women in media such as newspapers, magazines, television, Radio, Cinema, Advertising.

# **Unit-IV**

Media and Women Beauty and Body, Women as Sexual Objects, pornography and violence, commercialization of women's body, Indecent representation of women (prohibition) Act 1986. Images of Women created and reinforced by male dominated media-Impact on Society and individuals. Status of women journalists in India and Karnataka. Challenges and opportunities in Media for Women.

### Books for Study and Reference:

- 1. Indian Journalism Nadig Krishnamurthy
- 2. Vrutttapatrike D.V.Gundappa
- 3. Mass Communication in India Keval J. Kumar
- 4. Journalism in India R. Parthasarathy
- 5. Women and Society Desai Neera and Krishnaraj
- 6. Indian Women- Change and challenges- Patel V. and Desai Neera.
- 7. Whose news Ammu Joseph and Kalpana Sharma.
- 8. Whose Media- A Women's Space- Manju Kak.
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# FOURTH SEMESTER Paper JM – O – 4.7 Media Literacy

#### Unit-I

Introduction and Overview
Functions and uses of media
Notions of literacy
Media literacy, democracy and freedom of expression

#### Unit-II

Types of media literacy – News literacy, computer literacy, Internet literacy, Digital literacy, Cinema literacy, Games literacy, TV literacy and Ad literacy Information sources and system of storage and organisation Mediation is the message – theories, models and approaches Media convergence and what media do to us.

#### **Unit-III**

Visual literacy Construction of Images and concepts Strategies to interpret media texts representations, misrepresentations and lack of representation in media and information texts

#### **Unit-IV**

User generated content
Self expression and Democratic participation
Concept of editorial independency
Media ethics and Info ethics

### **Books for Study and Reference:**

- 6. Mass Communication in India Keval J. Kumar
- 7. Journalism in India R. Parthasarathy
- 8. Women and Society Desai Neera and Krishnaraj
- 9. Indian Women- Change and challenges- Patel V. and Desai Neera.
- 10. Whose news Ammu Joseph and Kalpana Sharma.

# FOURTH SEMESTER Paper JM – O – 4.7 Media Literacy

#### Unit-I

Introduction and Overview
Functions and uses of media
Notions of literacy
Media literacy, democracy and freedom of expression

#### Unit-II

Types of media literacy – News literacy, computer literacy, Internet literacy, Digital literacy, Cinema literacy, Games literacy, TV literacy and Ad literacy Information sources and system of storage and organisation Mediation is the message – theories, models and approaches Media convergence and what media do to us.

#### **Unit-III**

Visual literacy Construction of Images and concepts Strategies to interpret media texts representations, misrepresentations and lack of representation in media and information texts

#### **Unit-IV**

User generated content
Self expression and Democratic participation
Concept of editorial independency
Media ethics and Info ethics

### **Books for Study and Reference:**

- 6. Mass Communication in India Keval J. Kumar
- 7. Journalism in India R. Parthasarathy
- 8. Women and Society Desai Neera and Krishnaraj
- 9. Indian Women- Change and challenges- Patel V. and Desai Neera.
- 10. Whose news Ammu Joseph and Kalpana Sharma.

# FIRST SEMESTER Paper JM – S – 1.5 Technical Writing

#### Unit-I

What is technical writing? Difference between technical writing and other forms of writing. Qualities and qualifications of technical writers.

End products of technical writing – technical reports, project proposals, project abstracts, project documents and manuals – technical, installation end –user. Creating a technical Document; professionals involved - project manager/editor, writers, graphic artists; liaison with product engineers/scientists and clients.

### **Unit-II**

Roles and responsibilities of writers, editors/project managers. Document formats – hard and soft copy versions designs, Principles of technical writing; styles in technical writing; clarity, precision, coherence and logical sequence in writing.

#### **Unit-III**

The writing process-aim of writing, knowing the writing assignment, its clients and end users; gathering of facts/date; planning the documents content and organisation; writing the draft; draft revision; use of graphics/illustrations.

#### **Unit-IV**

The technical editing process – Review of the document, aim, content and its organisation; Editing for accuracy of technical details, language style and usage; Editing tables, graphs/illustrations, copy fitting, design and layout of documents. On-line editing process.

## **Books for Reference**

- 1. Alred Gerald J., Brusaw Charles T. & Oliu Walter E. 2008). Handbook of technical writing. New Delhi: Sage
- 2. Bosley, D., & Collins, E. (1995). Technical Writing: Contexts, Audiences, and CommUnities. Boston: Allyn & Bacon
- 3. Harty, Kevin, J. (2007). Strategies for business and technical writing (2<sup>nd</sup> ed). New York. Pearson Education.
- 4. Ingre, David. (2003). Technical writing: essentials for the successful professional. New York: Thomson.
- 5. Lannon, John M. (1993). Technical writing (6<sup>th</sup> ed). New York. HarperCollins College Publishers